

Necessary documents for the application of a national visa for re-entry for non-Turkish citizens in case of loss/ theft/ expiry of the German residence permit (last updated: March 2021)

Please print out this information sheet, cross off the documents you have prepared and bring the information sheet with you to your application.

Important note on applications' processing times: Visas for re-entry require, among other things, the approval of the competent aliens authorities in Germany. The visa office has no influence on their processing times and must wait for the necessary response in the visa procedure. Especially in urgent cases, we therefore strongly recommend that you also contact your aliens authority directly and ask them to send the visa office, if possible by e-mail, a preliminary approval ("Vorabzustimmung"). This can significantly reduce the processing time. The visa section cannot issue alternative certificates (e.g. fictional certificates – "Fiktionsbescheinigung").

How and where do I apply for the visa?

You can find information on that in the [general information sheet on national visa on the homepage of the German foreign missions in Turkey](#).

How does the application procedure work?

Please come on time and in person to your appointment at the visa section. Each family member applying for a visa must be there in person. The address of the visa section can be found in the appointment confirmation you have received via email. Please bring all your documents with you. The staff at the visa section will accept your application documents and the fee, ask you questions about the planned stay and record your fingerprints. The staff speaks Turkish, Arabic, German or English. If you do not speak any of these languages very well, you must bring an interpreter with you. Please note that close family members (spouse, children) are not accepted as interpreters.

What documents do I need?

- 2 x completely filled in application forms: You can print out the application form here: <https://www.auswaertiges-amt.de/en/einreiseundaufenthalt/visabestimmungen-node?openAccordionId=item-231156-6-panel>
Alternatively you can use an online form and print it out from here: <https://videx-national.diplo.de/>
From the age of 18, you sign the form yourself; in the case of children, the parent or legal guardian sign it.
- Visa fee: You pay the visa fee at the visa section in cash. Change cannot be given. The fee is usually 75,00 Euro; for children from 0 to 17 years: usually 37,50 Euro.

- Valid passport and 2 copies of the passport data page(s) (page with your photo and validity dates) for each family member
- Two passport photos for each applicant: The photos must be biometric and not older than 6 months. They must be 35 x 45 millimetres. You can find more information on biometric photos here:
<https://www.bmi.bund.de/SharedDocs/downloads/DE/veroeffentlichungen/themen/moderne-verwaltung/ausweise/fotomustertafel.html>

Please also bring the documents listed below (original version and 2 copies). Please ensure the copies are legible.

Please bring German translations of all foreign language documents. Only English language documents do not need to be translated.

Please note that foreign documents must be presented in the form required by the country in which the document was drawn up, e.g. legalized. You will find detailed information on this in the general information sheet on national visa on the homepage of the German foreign missions in Turkey: <https://tuerkei.diplo.de/tr-de/service/05-VisaEinreise/-/2170670>

Documents from German authorities will be accepted without further formality.

Turkish documents are accepted without further formality if they are presented in the international form (e.g. Formül B for marriage certificates, Formül A for birth certificates).

- (expired) residence permit
- (expired) passport replacement (if available)
- In case of a protection status in Germany: letter of recognition of the BAMF
- Proof of address in Germany
- Turkish residence permit or visa (if available)
- Proof of departure date from Germany (i.e. flight ticket, Turkish entry stamp)
- In case of loss or theft of the residence permit during a regular stay in Turkey: protocol by the Turkish police about the loss / theft with German translation and Turkish entry/exit protocol
- if the application for re-entry is submitted more than 3 months after leaving Germany and the German documents are lost: a detailed written declaration about the circumstances of the journey and the loss of the papers, with proof if possible
- if available: Preliminary approval of the responsible alien authority in Germany in the original (copies cannot be accepted; if it is not possible to send the original directly to you, the alien authority can also send the preliminary approval directly by fax or e-mail to the visa office)

Additional documents for visa application of minor children:

- Application by the person(s) with custody or with a notarized power of attorney by the person(s) holding custody
- Copies of the passports of the person with custody and, if applicable, of the authorized representative
- Child's birth certificate
- If applicable: court decision on custody (e.g. in divorce decree) in the form required of the country of the decision, e.g. legalized
- If one parent with joint custody remains abroad: notarized declaration of consent for the child's permanent residence in Germany with translation into German will be required

Minors who were born during their absence from Germany and who have therefore not yet held a residence permit for Germany cannot apply for a re-entry visa. The same applies to spouses if the marriage took place during their absence from Germany. In these cases, an appointment for family reunification must be booked and all necessary documents must be submitted.

The submission of complete documents does not constitute a claim to the issue of a visa, but enables the visa office to check the legal requirements. In individual cases, further documents not mentioned on the information sheets may also be required. You will be informed about this after the application has been submitted and will be given a reasonable period of time to submit them.

Detailed information on the procedure, in particular on the further course of the procedure, the regular processing times and the form of the documents to be submitted can be found on the detailed information sheet for national visa applications by non-Turkish nationals on our website: <https://tuerkei.diplo.de/tr-de/service/05-VisaEinreise/-/2170670>