

**Information Sheet 80: Facilitated visa procedure – subsequent immigration to Germany of the spouse and unmarried minor children of a Syrian refugee**  
**March 2017**

**This Information Sheet applies to family reunification for**

- **spouses and unmarried minor children of recognised Syrian refugees in Germany, if the visa application was submitted within three months after the granting of refugee status (as provided for in Section 29 (2) of the Residence Act).**

**Refugees who enjoy only so-called limited or subsidiary protection and whose certificate of recognition was issued by the Federal Office for Migration and Refugees (BAMF) after 17 March 2016 are not eligible for family reunification (cf. Section 104 (13) of the Residence Act). If an application is filed anyway, it will be denied, for lack of a legal basis, and the applicant will be charged a fee.**

Applications can be submitted at a visa section by prior appointment only. Appointments must be made via the online iDATA portal. The address is: <https://nationalvisagermany.idata.com.tr>. This website contains all information related to making an appointment (website languages: German, Turkish and Arabic). The appointment fee is 7.80 euros per person, and it must be paid to iDATA (for more information related to payments, please visit the iDATA website at [www.idata.com.tr](http://www.idata.com.tr)). Should you no longer need a previously-arranged appointment, please cancel it, so that waiting time can be reduced for the other applicants.

**Please note: By simply making a reservation, you are not complying with a filing deadline pursuant to Section 29 (2) of the Residence Act.** The Federal Foreign Office has established a portal that contains information on family reunification for Syrian refugees: <https://fap.diplo.de> (in German, English and Arabic). Via this portal, you can easily submit an application online, and you will thereby keep the filing deadline. Please also fill out the application form at <https://fap.diplo.de> and present a print-out of this form during your appointment.

Please be on time and bring all necessary documentation. This will help to reduce to a minimum the waiting time for all applicants. The International Organization for Migration (IOM) will assist you free of charge with your questions related to the visa procedure and completing your documents. If you require assistance, please contact [info.fap.tr@iom.int](mailto:info.fap.tr@iom.int).

**You must present one original and two photocopies of the following documents.** Use this Information Sheet as a checklist .

- Two completed and signed application forms, filled out in German. **Please fill out the application form at <https://fap.diplo.de> and present a printout of this form during your appointment.** You may also use the short form, IB 92.
- A valid passport (signed or with a fingerprint). **Please note** that passports issued or renewed after 1 January 2015 in the governorates ar-Raqqa, al-Hasaka, Deir ez-Zor or Idlib can no longer be accepted. In this case, you must obtain and present a new passport issued by a Syrian passport authority at a different location.
- Three biometric passport photos, measuring 35 x 45 mm (not older than 6 months, no computer printouts).
- The visa fee must be paid in euros, in exact change (cash). It is 60 euros for adults and 30 euros for children up to 18 years old.

- Documents of the Syrian family member in Germany:
  - A copy of the passport
  - A copy of the residence permit (a credit-card size plastic card)
  - A copy of the BAMF certificate of recognition as a refugee
  - Email addresses and telephone numbers of the family member in Germany
- Proof that the application was filed within the three-month deadline (printout from <https://fap.diplo.de>)
- Extract from the family register (pre-legalised, with a seal affixed by the Syrian Foreign Ministry); family register extracts that have not been pre-legalised cannot be accepted. Family register extracts issued on the basis of the family book or family card cannot be accepted. Please submit documents issued electronically.
- If possible, additional proof of civil status, e.g. a marriage certificate, prenuptial agreement, special powers of attorney for a marriage by proxy, or proof of parental consent for marriages under the age of 18.  
**Please note:** Documents drawn up in the governorates ar-Raqqa, al-Hasaka, Deir ez-Zor or Idlib cannot be accepted. Please present documents that were issued by the Central Registry in Damascus.
- A Turkish residence permit – *Yabancı Tanıtma Belgesi* – which can be obtained from the Turkish authority, *Yabancılar Şubesi*.